

City of Fort Worth, Texas Job Description

Classification Title	Police Commander		
Job Code:	1564	Job Family:	Police
Pay Grade	306	Date Created:	01/25/2017
FLSA Status	Exempt	Date Revised:	

GENERAL SUMMARY

Under general direction of a Deputy Police Chief, administers and manages the operational activities of a major Division within the Police Department.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

1. Performs all essential duties and responsibilities as required for the Police Officer and all subordinate ranks.
2. Ensures that operational, administrative and organizational matters are uniformly executed and effectively communicated.
3. Evaluates results of overall operations, reporting resource requirements and anticipated costs/benefits; determines range resource requirements.
4. Plans Command operations equipment and personnel and supervises implementation.
5. Directs, coordinates and reviews assignments and projects; assesses and secures proper staffing levels; and, coordinates activities with stakeholders.
6. Supports and implements the Police Department's strategic plan and other initiatives to better carry out policies, procedures, and goals.
7. Develops and coordinates Police Training Programs and conducts in-services.
8. Evaluates performance of operations and personnel.
9. Manages internal investigations.
10. Assumes command in the absence of a Police Deputy Chief.

KNOWLEDGE, SKILLS & ABILITIES

- **Knowledge of:**
 - Principles, practices, and techniques of police administration, organization, and operation.
 - Technical administrative components of crime prevention, law enforcement and related functions.
 - Laws, ordinances, policies, and regulations affecting the work of the Department.

- **Skill in:**
 - Communication, both in written and verbal form.
- **Ability to:**
 - Plan, assign, supervise, and review work of a large number of personnel directly and through subordinate supervision.
 - Establish and maintain effective working relationships with fellow employees and the general public.
 - Use of the City of Fort Worth Police Department uniform and protective equipment.
 - Safe operation of Police motor vehicles.
 - Enforce city, state, and federal laws.
 - Pursue and subdue violent individuals.
 - Conduct arrests and investigations.
 - Transverse uneven terrain.

MINIMUM JOB REQUIREMENTS

High school diploma or GED, plus twelve (12) hours of college credits. Must have served as a sworn law enforcement officer for at least five (5) years. Must have at least two (2) years continuous service with the department as a sworn officer.

Must possess TCOLE Intermediate level certification.

The job incumbent may be required to obtain and maintain a valid Texas Driver's License should driving a vehicle be an essential functions of their job duties.

OTHER REQUIREMENTS

Within 48 months from appointment, must complete 60 hours from an accredited college or obtain Associate's Degree.

Advancement to the Police Commander position is through appointment by the Chief of Police.

Appointment to Police Commander can be made from any rank at the discretion of the Chief of Police and shall be made in accordance with Local Government Code, Chapter 143.

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Office and field environment; may be exposed to emergency and disaster situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be physically able to perform all essential job functions as required for this position. Specifically, essential and other important responsibilities and duties may require the incumbent to maintain physical condition necessary for standing and sitting for prolonged periods of time; manual dexterity, visual acuity, speech and hearing.