Transportation & Public Works – Stormwater Development Services

Typical Stormwater Related Processes – September 2025 Routed for Signatures

Notes

NOTE 1: *Applicants shall request a Stormwater Pre-Development Conference prior to submittal of any application. Applicants can contact SDS@fortworthtexas.gov to schedule a meeting.- SW Criteria Manual Section 2.1.2

NOTE 2: **These review cycles can take place multiple times until all items are addressed, have been submitted and reviewed for acceptance. Applicant to notify SDS staff of a new submittal also via email.

NOTE 3: * The SWFMA submittal is required prior to Grading Permit Review this can be submitted at the same time as the grading permit. Where a replat is not there SWFMA execution will be tied to the Building permit. Previous SWFMA if any could be amended or abandoned based on SDS staff discretion**

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Drainage Study

Drainage Study Required* → Completeness Check → Staff Review and Comments Made → Detention/ Mitigation Necesssary → No / Yes → All Staff comments are addressed → Drainage Study Accepted

If the detention pond calculations have been verified by the staff member reviewing the drainage study, the SWFMA may be initiated.
SWFMA can be applied at anytime, However SDS will place a HOLD until the associated study and/or grading permit information related the SWFMA if verified

Developer/Consultants

Submit Checklist, and Drainage Study via Accela.

Submission of Revisions must include original required docs**

The SWFMA should be typically recorded before Plat recordation.***

Storm Water Facility Maintenance Agreement (SWFMA)

SFWMA Required → Plans Coordination and Applicant Informed of Application Status → TPW Storm Water Review → Review Approval (NO / YES) → Routed for Signatures → Law Signature → City Manager Signature → City Secretary Signature → Pay recording Fees → Recorded at County Real Property Records

Developer/Consultants

Submit Initiation Form, Exhibits and Payment via Accela.

Submission of Additional Information if required **

If there are variations discovered between the Grading Plan and approved drainage study or the SWFMA, this could warrant revision of the study to be in consistent with proposed grading plans

Sign and Email the drafted agreement to CFW for Routing