



Required Annual Mobile Vendor Documents

Type of Mobile Vendor	Description	Sales Tax Permit	Vehicle Registration	Bill of Sale	Texas Driver's License	Commissary Letter (Original Notarized)	*Commissary Permit & Inspection Report	Commissary Daily Logs (3 most recent months)	Restroom Letter (If Stationary Original Notarized)	Fort Worth Food Manager Card	Food Handler Cards	Menu (Days & Hours of Operation)
<i>*Only required for commissaries outside of the City of Fort Worth.</i>												
Catering	Approved for delivery of prepared food in a catering operation.	✓	✓		✓	✓ Commercial Kitchen	✓* Commercial Kitchen			✓	✓	✓
Catering (Own Facility)	Approved for delivery of prepared food in a catering operation.	✓	✓		✓		✓* Commercial Kitchen			✓	✓	✓
Cook/Serve Open Food	Approved for cooking and/or serving open food.	✓	✓		✓	✓	✓*	✓	✓	✓	✓	✓
Corn Roaster	Approved for WHOLE in-husk roasted corn.	✓	✓	✓	✓				✓		✓	✓
Ice Cream Truck	Approved pre-packaged, wrapped, and sealed ice cream only.	✓	✓		✓				✓			✓
Pushcart	Approved for vending no more than 3 pre-cooked perishable foods. No raw foods allowed.	✓	✓	✓	✓	✓	✓*	✓	✓	✓	✓	✓
Pushcart - Ice Cream only	Approved pre-packaged, wrapped, and sealed ice cream only.	✓		✓	✓				✓			✓
Snow Cone Stand/Truck	Approved for vending snow cones and pre-packaged non-perishable foods.	✓	✓		✓				✓		✓	✓
Wrapped or Prepared Food	Approved for vending prepared wrapped perishable foods. No raw foods allowed.	✓	✓		✓	✓ Commercial Kitchen	✓* Commercial Kitchen		✓		✓	✓
NOTE:												
<ul style="list-style-type: none"> • The name on the sales tax permit MUST match the owner's on the vehicle registration. • Proof of Commercial Manufacturing may be required. 								**NO FOOD PREPARED AT HOME.**				