

**City of Fort Worth
Five Year Service Plan
Public Improvement District No. 19 - Historical Camp Bowie**

	<u>FY 25/26</u>	<u>FY 26/27</u>	<u>FY 27/28</u>	<u>FY 28/29</u>	<u>FY 29/30</u>
REVENUES					
PID Assessments	\$ 551,418	\$ 567,961	\$ 525,702	\$ 600,000	\$ 624,000
COFW Payment in lieu of Services	79,897	41,255	42,493	42,493	43,767
COFW Assessment	-	-	-	-	-
Total Budgeted Revenues	\$ 631,315	\$ 609,216	\$ 568,195	\$ 642,493	\$ 667,767
Use of Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	<u>\$ 631,315</u>	<u>\$ 609,216</u>	<u>\$ 568,195</u>	<u>\$ 642,493</u>	<u>\$ 667,767</u>
EXPENSES					
Management Fee	\$ 110,283	\$ 113,592	\$ 105,140	\$ 120,000	\$ 124,800
Beautification	199,500	199,500	199,500	208,000	208,000
Safety & Security	63,000	64,500	64,500	70,950	78,045
Economic Development	79,500	79,500	79,500	76,450	84,095
Marketing & Communications	105,500	90,500	90,500	100,650	110,715
Internal Audit	13,000	13,000	13,000	14,061	14,623
City Audit	3,000	3,000	3,000	3,000	3,000
City Administrative Fee	12,626	12,184	11,364	12,850	13,355
Total Budgeted Expenses	\$ 586,409	\$ 575,776	\$ 566,504	\$ 605,961	\$ 636,633
Contribution to Fund Balance	\$ 44,906	\$ 33,440	\$ 1,691	\$ 36,532	\$ 31,134
Total Expense	<u>\$ 631,315</u>	<u>\$ 609,216</u>	<u>\$ 568,195</u>	<u>\$ 642,493</u>	<u>\$ 667,767</u>
Net Change in Fund Balance	\$ 44,906	\$ 33,440	\$ 1,691	\$ 36,532	\$ 31,134
Estimated Fund Balance, Beginning of Year	\$ 164,792	\$ 209,698	\$ 243,138	\$ 244,829	\$ 281,361
Estimated Fund Balance, End of Year	\$ 209,698	\$ 243,138	\$ 244,829	\$ 281,361	\$ 312,495
Reserve Requirement	95,982	94,436	101,014	106,127	106,127
Over (Under) Reserve	\$ 113,716	\$ 148,702	\$ 143,815	\$ 175,234	\$ 206,368

***FY2026 Assessment Rate = \$.10**

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Management Fee

Rent – This budget item addresses the lease for office space located at 6706 Camp Bowie. The PID pays 80% of the fees associated with the office rent and operations.

Insurance – This budget item addresses the insurance coverage for workman's comp, directors and business liability.

Bookkeeping Services – This budget items allows for contracted services associated with bookkeeping services. The contractor provides the organization with all of the appropriate financial statements and projections and works with the executive director to build the annual budget. The contractor also prepares the monthly invoice for the City of Fort Worth. Annually the contractor prepares all the necessary tax documents for the organization. The PID pays 80% of the fees associated with the bookkeeping services.

Contract Work – Throughout the year, the PID requires some amount of additional help due to the workload balanced with a small staff. This amount allows some funding for us to help offset the need for additional work. If the budget is not used, the amount rolls into the reserves.

Beautification

Beautification Utilities – This budget category covers the costs associated with the regular watering of the green space areas along the 6-mile district. It includes hand watering and irrigation water use for the medians. The PID is also responsible for the electricity costs associated with the light poles along the 6-mile stretch.

Landscape Contract services – This category is the service contract for the mowing, weed control, mulching, tree trimming, litter abatement and other responsibilities associated with the green maintenance of the medians and right of ways. The contractor has an annual negotiated schedule which is reviewed monthly to adhere to. Mowing services during peak times happen 2 or 3 times a month and once monthly in the low season. Annually the contract includes mulching for the trees, shrub pruning and fertilizing.

Litter Abatement/Porter Service – The PID engages with a contractor to provide daily litter abatement services. The crew splits its time between The Bricks and Ridglea subdistricts. The contractor provides a dedicated crew to manage this service. Additional services include trash can management within the public triangles and the observance of irrigation issues, broken lights, stray shopping carts, homeless camps and other activities related to the wellness of the District.

Safety & Security

Security Patrolling – This budget category addresses the engagement of private security officers working with the FWPD, property owners within the PID and Camp Bowie District Inc to supplement patrolling of the District to reduce the presence of homelessness. The officers work four days a week, six hours a day moving homeless individuals who camp out or are loitering/soliciting on private property. The officers also work to look at Trinity Metro property, eliminating the use of bus shelters for camping or lingering stays.

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Economic Development

Grant Writer – This budget category allows the PID to apply for additional funding to supplement capital improvements, programming and advocacy initiatives that benefit the PID. The contractor meets with the executive director monthly to chart progress and review grant options that address the strategic plan initiatives. The contract is based on the desired amount of dollars the PID is seeking for awarding.

Grant Writer – This budget category allows the PID to apply for additional funding to supplement capital improvements, programming and advocacy initiatives that benefit the PID. The contractor meets with the executive director monthly to chart progress and review grant options that address the strategic plan initiatives. The contract is based on the desired amount of dollars the PID is seeking for awarding.

Marketing & Communications

Marketing & Communication Manager – This budget category allows for a MARCOMM manager to be on staff. This position is responsible for event management, external communications such as social media content creation, newsletter development, advertising management and brand management. The position also includes public relations and website management. The marketing manager works closely with the Marketing & Events committee to implement the approved marketing plan each year. The staff position is a full-time position and is the only other staff position for Camp Bowie District Inc.